



Welcome to River Park and River's Edge on South Green!

-Your River Park address (mailing address) - **44 N McKinley Avenue Apt 305;**
Athens, Ohio 45701

-Please refer to your lease agreement or contact the leasing office for your scheduled move-in date.

-Resident Life Fees (due with first installment): **\$125** *Resident Life Fee is \$125 per person and is a required annual amenity fee.

-First installment **due 8/01/19** (Monthly installment + resident life fees) = **Please refer to your lease or contact the leasing office for the total amount due – Must be paid in full before keys are given.**

***You can pay your installments by check, money order, or your Resident Portal. When you log in, it may show a zero balance. Please pay the total installment listed above. Autopay will be available to set up and is suggested to use.**

****Parking** can be paid separately for \$250 by check/money order on move-in day. Parking is enforced from September 1st – May 1st and is an annual fee. Pass should be visible in vehicle by **9/1/19**.

The following will need completed before keys are given;

1. **PROOF OF COVERAGE** - If you have your own policy, please make sure it is approved by the office before move-in day. **We will not approve if policy does not show – River Park address insured, Property address additionally insured, Tenant name, appropriate coverage dates, and covered for \$100,000 liability.** If you have an extra \$15.95 charge on your lease, you're already set! If you'd like to add this charge, let us know and we will have you sign up for that plan when you arrive. This charge can be removed at any time with approval of separate policy.
2. **AEP ACCOUNT NUMBER** – We will need the account number provided to you when you set up your electric account before keys are given. You can call AEP at 1-800-672-2231 to set up your account. It is best to do this a few days prior to move-in to ensure electric will be on by the time you arrive.

***Cable/Internet can be set up with Spectrum or any provider of your choice – *It is suggested to call ahead of time to set an appointment for a date and time for them to come set up**

For a fast and easy move in, please make sure all of the above listed steps are completed by move-in day.

Please let us know if you have any questions!

-River Park Staff